

CHASE COMMUNITY SOLAR LIMITED

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is given that the Annual General Meeting of members will be held at 7.30pm on 22 June 2016 in the Community Room at Cannock Community Fire Station, Old Hednesford Road, Cannock, WS11 6LD.

AGENDA

1. Welcome and introductions
2. Apologies for absence
3. Minutes of the Annual General Meeting held 18th June 2015
4. Presentation of the Directors' Report and Accounts.
5. ORDINARY RESOLUTIONS

RESOLUTION 1: To **RECEIVE** the Directors' Report and the Annual Accounts for the year ended 31st December 2015.

RESOLUTION 2: To **RESOLVE** that, as provided by section 84 of the Co-operative and Community Benefit Societies Act 2014, the requirement to appoint auditors be disapplied for the financial year ending 31st December 2016. (See Note 1)

RESOLUTION 3: To **RESOLVE** that, in accordance with rule 95 of the Rules of Chase Community Solar Limited, the financial surplus for the year ended 31st December 2015 be applied as follows:

- interest to be paid to members at the rate of 1.21% gross
- the balance of the financial surplus to be retained as a general reserve

RESOLUTION 4: To **REAPPOINT** the following directors, who are retiring by rotation in accordance with the Society's Rules, and being eligible, now offer themselves for reappointment as directors of the Society:

Michael Kinghan

Catherine Sadler

Andrea Simpson
(See Note 2)

RESOLUTION 5: To **APPOINT** Garry Jones, who being eligible, offers himself for appointment as a director of the Society. (See Note 3)

6. EXTRAORDINARY RESOLUTIONS

RESOLUTION 6: To **RESOLVE** to delete the Society's rules in their entirety and to replace them with the rules ("Draft revised Rules") circulated with the notice of the annual general meeting and, for ease of identification, marked with an "X". (See Note 4)

By order of the Board

Andrea Simpson
Secretary
31 May 2016

Registered Office:
3 Burns Close
Lichfield
WS14 9DW

EXPLANATORY NOTES

NOTE 1

Section 84 of the Co-operative and Community Benefit Societies Act 2014 enables a Society to disapply the requirement to appoint auditors if the total value of its assets at the end of the preceding year of account were below £2.8 million, and its turnover for that preceding year did not exceed £5,600,000, provided that:

- it is not a housing association, a Society with one or more subsidiaries, a subsidiary of such a Society, a body covered by the Insurance Accounts Directive or a body which takes deposits (other than deposits in the form of withdrawable share capital); and
- the Society's membership has passed a resolution at a general meeting allowing it to disapply the requirement to appoint auditors for the accounting period in question.

Resolution 2 asks members to allow CCS to continue to disapply the requirement to appoint auditors on the basis that all the above conditions are met. The resolution will be passed if:

- less than 20% of the total number of votes cast are against the resolution;
- and
- less than 10% of the total number of CCS members cast their votes against the resolution.

NOTE 2

The Society's Rules state that each year one third of the directors must retire in rotation. They are not prevented from offering themselves for re-appointment if they so choose. This year, all those retiring offer themselves for re-appointment. Their personal statements follow:

Catherine Sadler

I have a degree in Ecology and have always been interested in environmental issues. In 2011 I gained a Masters degree in Energy and Environmental Sustainability and was a founding director of both Southern Staffordshire Community Energy and Chase Community Solar. I have been involved in many aspects of the projects from their initial set-up to ongoing management. This has included administrative duties, energy efficiency advice, monitoring solar PV systems, and liaising with community organisations and contractors. I am also a committee member of Low Carbon Lichfield.

Michael Kinghan

I have been Chair of CCS since its inception 3 years ago and have also been Chair of Southern Staffordshire Community Energy for the last 5 years. I am strongly committed to combatting climate change and to local action on energy and related issues. I was also a founder member of Whittington and Fisherwick Environment Group and in 2012 was awarded an MBE for services to sustainability and biodiversity in Staffordshire and the West Midlands. My professional background is in urban regeneration and public sector economic development and, though now 'retired' from paid employment, I worked at a senior level in two local authorities and a development organisation, with responsibility for multi-million pound projects.

Andrea Simpson

I have cared about environmental issues ever since I can remember, and although now retired from a career in management, I have been the Secretary of both Chase Community Solar and Southern Staffordshire Community Energy since their respective inceptions. Not content with spending a significant portion of my time on these, I am also a committee member of Low Carbon Lichfield and a carer for my 26-year old daughter.

NOTE 3

The Society has 9 member directors but the maximum number permitted is 12 and the current directors would like to encourage more representatives from Cannock District to join the Board. Garry Jones is offering himself for appointment and his personal statement follows:

Garry Jones

Born and bred in Staffordshire, I have worked in the voluntary sector for most of my career, including eight years for environmental charities, and 5 years as a charity director/trustee. I am now Chief Executive of Support Staffordshire and live with my partner in Hednesford.

NOTE 4:

Resolution 6 asks members to approve a change to the Society's Rules to allow proxy voting at general meetings. As the membership is widely scattered geographically, many members find it difficult or inconvenient to attend general meetings of the Society. It is therefore proposed that paragraphs 43 and 44 be inserted into the Rules (a draft revised copy of which accompanies this notice), the aim being to make participation in the democratic processes of the Society easier for members who cannot attend meetings in person.

Any change to the Rules must be made by passing an extraordinary resolution, which is one that is passed by a majority of not less than 75% of votes cast at a meeting (an ordinary resolution is one passed by a simple majority, i.e. 51% or more).